

**Government of India**  
(भारत सरकार)  
**MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION**  
सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय  
(Infrastructure & Project Monitoring Division)  
(बुनियादी ढांचा और परियोजना निगरानी प्रभाग)

Room no 605, Khurshid Lal Bhawan,  
New Delhi-110001, Dated: 01.09.2023.

**OFFICE MEMORANDUM**

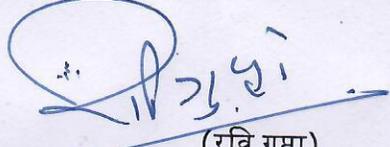
**Subject: Data fields definitions available on the OCMS portal- reg.**

This is regarding the definitions of the data fields used in OCMS portal. It has been observed that different ministries are interpreting the data fields in their own terms which creates data gap during initiating/reporting/updating the projects.

2. In view of this, ministry has prepared the definition of different fields available on the OCMS portal( Copy enclosed). Therefore, all the concerned ministries/agencies are requested to kindly consider these definitions while updating the project information on the OCMS portal.

3. This issues with the approval competent authority.

Yours faithfully,

  
(रवि गुप्ता)  
Director (IPMD)

To,

1. Secretaries of all concerned ministries
2. Nodal officers for OCMS portal of all concerned ministries
3. IPMD, M/o Statistics & P I([www.cspm.gov.in](http://www.cspm.gov.in) for uploading on the website)

## PROJECT INITIATION

[http://www.cspm.gov.in/ocmstemp/AUTHENTICATE\\_MASTER\\_PROC\\_INIT](http://www.cspm.gov.in/ocmstemp/AUTHENTICATE_MASTER_PROC_INIT)

Parameter	Definition	Field Description	Remarks
SECTOR	It is the name of the Line Ministry/Department under which project is being implemented/monitored.	<b>(Prefilled- Login based).</b>	If the Line Ministry/Department of the project is not on CSPM, then concerned user can contact to MoSPI to provide the user name and password.
PROJECT NAME	It is the name of the project as mentioned in the Sanction Order or as per Appraisal Document.	<b>(Text Box- type VARCHAR)</b>	The name of the project should be in the format (Name of the project_ phase/package Name). For ex: Delhi-Vadodara_ <b>Package VI.</b>
PROJECT SHORT NAME	Short Name is only for internal purposes only. For the projects having longer Name, a short name similar to Original can be given.	<b>(Text Box- type VARCHAR)</b>	For ex – Delhi-Vadodara
STATE	It is the name of the state where the project is being implemented.	<b>(Dropdown/VARCHAR)</b>	In case the project is implemented across various states, then choose “MULTI STATE” from the Dropdown.
AGENCY NAME	It is the name of the agency which implements the project.	<b>(Dropdown/VARCHAR)</b>	In case, the agency name is not in the drop down menu, then MoSPI may be requested to add the agency name from the backend.
PROJECT TYPE CATEGORY	It is the mode of implementation of the project.	<b>(Dropdown/VARCHAR)</b>	For ex: BOT(TOLL), Central sector projects, Public Private, Joint venture, PPP, BOT (Annuity), etc.

DISTRICT	It is the name of the District of the State in which the project is being implemented.	<b>(Text Box- type VARCHAR)</b>	Mention the name of district.
DATE OF APPROVAL	It is the date of administrative approval of the project by the competent authority.	<b>(Text Box- type VARCHAR)</b>	The date should be entered in MM and YYYY format.
ORIGINAL COST (IN CRORE)	It is the cost of the project as per the sanction order (administrative approval) issued by the competent authority.	<b>(Text Box- type NUMBER)</b>	Projects whose Original / anticipated cost is be greater than or equal to 150 crore can be initiated on the CSPM portal.
REVISED COST (IN CRORE)	It is the cost which is different from the original cost but it can be entered only if approved from the competent authority.	<b>(Text Box- type NUMBER)</b>	Revised cost can be greater than or less than the original cost.
ANTICIPATED COST (IN CRORE)	It is the anticipated cost of the project. This value may be differ from the original cost/revised cost.	<b>(Text Box- type NUMBER)</b>	If the project originally have anticipated cost less than 150 crore but now it has changed to greater than or equal to 150 crore, then the project must be initiated on the CSPM portal and if the vice-versa is true, then the project will be excluded from monitoring on the OCMS portal.
EXPENDITURE IN PREVIOUS FY (IN CRORE)	This is the total expenditure incurred in the previous Financial Year.	<b>(Text Box- type NUMBER)</b>	For ex: if the project is reported for the month of July,2023 then the total expenditure from April,2022 to March, 2023 must be reported.

EXPENDITURE IN CURRENT FY (IN CRORE)	This is the total expenditure incurred upto the reporting month of the current Financial Year.	(Text Box- type NUMBER)	For ex: if the project is reported for the month of July,2023 then the total expenditure from April,2023 to July,2023 must be reported.
EXPENDITURE TILL NOW (IN CRORE)	This is the total expenditure incurred till the reporting month from the start of the project.	(Text Box- type NUMBER)	For ex: if the project starts in January 2021 and the reporting month is July, 2023, then the total expenditure from January, 2021 to July, 2023 must be reported.
PHYSICAL PROGRESS (%)	This is the actual Cumulative Physical progress of the project that shows how much project is physically completed.	(NUMBER)	This value can't be zero when the project is in ongoing mode.
BUDGET OUTLAY (IN CRORE)	This is the value of total budget outlay for the current financial Year.	(Text Box - type NUMBER)	This value can't be zero when the project is in ongoing mode.
ORIGINAL DATE OF COMMISSIONING	This is the original date of completion of the project as per the sanction order (administrative approval) issued by the competent authority.	(two Text Box for entering MM and YYYY - type VARCHAR)	
ANTICIPATED DATE OF COMMISSIONING	This is the date on which the project is likely to complete. It is entered only if it is different from original Date of Commissioning.	(MM, YYYY dropdown/VAR CHAR)	This value doesn't require the approval from the competent authority.
CAPACITY	This is the capacity of the project as per the sanction order.	(Text Box- type VARCHAR)	For ex: if the project is of Road construction then enter the length of the road in KM, which is to be constructed.

NAME	These are the details of the Officer implementing the Project who may be contacted in Case of any query of the project details is required.	<b>(Text/VARCHAR)</b>	
MOBILE			Do not enter any special character (!,@,#,\$,%^,&,*,-) while entering Mobile and Phone details.
PHONE			
E-MAIL ID			

### **MILESTONE MASTER ENTRY \***

[http://www.cspm.gov.in/ocmstemp/AUTHENTICATE\\_MASTER\\_proc\\_mm](http://www.cspm.gov.in/ocmstemp/AUTHENTICATE_MASTER_proc_mm)

Milestone Code	This field is for the code of milestone	<b>(Text Box- type VARCHAR)</b>	
Milestone Description	This field is for the name of milestone as mentioned in Sanction order approved by the competent authority.	<b>(Text Box- type VARCHAR)</b>	Major Milestones such as Land acquisition, Shifting Utilities, Statutory Clearances, Tender Award etc..
Start Month	This is the starting month of milestone as per the planned schedule and mentioned in sanction order approved by the competent authority.	<b>(Text Box- type NUMBER)</b>	Month Picker dialogue box is not pop up. The user has to enter the month manually like 1, 2 and so on.
Start Year	This is the starting year of the milestone as per the planned schedule and mentioned in sanction order approved by the competent authority.	<b>(Text Box- type NUMBER)</b>	Year Picker dialogue box is not pop up. The user has to enter the Year manually in the format YYYY only.
End Month	This is the ending month of milestone as per the planned schedule of Milestone and mentioned in sanction order approved by the competent authority.	<b>(Text Box- type NUMBER)</b>	Month Picker dialogue box is not pop up. The user has to enter the month manually like 1, 2 and so on.
End Year	This is the ending year as per the planned schedule of	<b>(Text Box- type NUMBER)</b>	Year Picker dialogue box is not pop up. The user has to enter the

	Milestone and mentioned in sanction order approved by the competent authority.		Year manually in the format YYYY only.
Actual Completion Month	This is the actual month in which milestone is completed	<b>(Text Box- type NUMBER)</b>	Month Picker dialogue box is not pop up. The user has to enter the month manually like 1, 2 and so on.
Actual Completion Year	This is the actual year in which milestone is completed	<b>(Text Box- type NUMBER)</b>	Year Picker dialogue box is not pop up. The user has to enter the Year manually in the format YYYY only.
Is Critical (As Per PERT/CPM Chart)	This checks if the Milestone is critical or not.	<b>(Checkbox) Check as applicable</b>	
Agency Responsible	Enter the agency responsible for granting the clearance/ approval of the milestone	<b>(Text Box- type VARCHAR)</b>	For ex : Forest Department, Municipal Corporation Development, Pollution Board, NHIDCL, etc.

### MONTHLY REPORTING

[http://www.cspm.gov.in/ocmstemp/AUTHENTICATE\\_MASTER\\_proc\\_mm](http://www.cspm.gov.in/ocmstemp/AUTHENTICATE_MASTER_proc_mm)

#### (Projects) - [Cost]

Original	Same as entered by the user during Project Initiation	<b>(Autofilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the backend.
Revised ( <b>IN CRORE</b> )	Enter the revised cost of the project, if any, for which approval of the competent authority has been conferred.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Now Anticipated ( <b>IN CRORE</b> )	Enter the anticipated cost of the project, if different from the original/revised cost.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.

#### (Projects) - [Date of Commissioning]

Date of Approval	Same as entered by the user during Project Initiation	<b>(Autofilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the
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			backend.
Original	Same as entered by the user during Project Initiation	<b>(Autofilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the backend.
Revised	Enter the Revised date of completion of the project on which revised approval of the competent authority has conferred.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Anticipated	Enter the Anticipated date of completion of the project in , if different from the original/revised date.	<b>(Text Box- type VARCHAR).</b> MM” and “YYYY” format	This may be updated by the user in any particular month during updation.
Employee	Total manpower count who have been involved during the month in the Project Execution.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Monthly Status	Enter the present status of work covering the issues (if any), may highlight significant progress in the project (if any) with respect to the previous month.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Old Background Inf.	(Frozen in nature, not to be entered by the user)		This field is only for viewing purpose.
<b>(Projects) - [Expenditure]</b>			
Cum. till Previous Financial Year	Not editable by user.	<b>(Autofilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the backend.
Cum. in Current Financial Year till last month	Not editable.	<b>(Autofilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the backend.

Expenditure in current month <b>(IN CRORE)</b>	Enter the expenditure incurred in the reporting month.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Cum. Expenditure till now (since inception)	Not editable by user.	<b>(Autofilled)</b>	This field essentially is the total of the above three fields ( <i>i.e Cum. Expenditure incurred till now= Cum. till Previous Financial Year + Cum. in Current Financial Year till last month + Expenditure in current month</i> ).
<b>(Projects) - [Current Financial Year Budget]</b>			
Budget Estimate	Enter the estimated Budget ( <b>Rs. Crore only</b> ) for the current financial year. This figure should not be changed once entered and submitted for a FY.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Revised Estimate	Enter the Revised Budget Estimate ( <b>in Rs. Crore only</b> ) for the current financial year.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
<b>(Projects) - [Ministry Review Date]</b>			
Latest	Enter the Latest Date when the project was reviewed by the Line Ministry in DD-MMM-YYYY format only.	<b>(Text Box- type VARCHAR)</b>	Date Picker dialogue box is not pop up. The user has to enter the date manually like 15-Mar-2023
Last	As entered previously	<b>(Prefilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the backend.
<b>Projects) - [Pragati Review Date]</b>			
Latest Date	Enter the latest Date when the project was reviewed by the Prime Minister in e-Pragati in DD-MMM-YYYY format only.	<b>(Text Box- type VARCHAR)</b>	Date Picker dialogue box is not pop up. The user has to enter the date manually like 15-Mar-2023

Last	As entered previously	<b>(Prefilled)</b>	This field can't be edited. If the data is mistakenly entered then MoSPI may be requested with the supportive document so that the changes can be done from the backend.
Physical Progress Achieved	Actual Cumulative Physical Progress of the project till the reporting month.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation.
Physical Progress As per Plan	Scheduled/Planned Cumulative Physical Progress of the project till the reporting month.	<b>(Text Box- type VARCHAR)</b>	This may be updated by the user in any particular month during updation. Ensure to enter numeric value as it does not forbid users if entered text or VARCHAR, however, a warning is shown.
Status	<b>(Prefilled)</b>	<b>(Prefilled)</b>	This always shows ongoing status. But if the project is Completed then the agency concerned required to fill the appropriate Completion details like actual cost, Actual Date of Commissioning and Agency Remarks and then ask the MoSPI to change the status as Completed. In case of any change in the status of project i.e. completed/terminated/on-hold, please contact MoSPI.
Background Information	Write the basic overview of the project in brief (Objective, Capacity, Benefits etc.)	<b>(Long Text Box- type VARCHAR)</b>	
TOTAL	Total no. of milestones of the project as entered by the user while creating/updating the Milestones.	<b>(Autofilled)</b>	This changed according to milestone Master Entry
PENDING	Total no. of pending milestones of the project as entered by the user while creating/updating the Milestones.	<b>(Autofilled)</b>	This changed according to milestone Master Entry

COMPLETE	Total no. of completed milestones of the project as entered by the user while creating/updating the Milestones in the dedicated section of the portal.	(Autofilled)	This changed according to milestone Master Entry
MOU Status		(Prefilled)	This can't be changed and always shows Project Under MOU

**Note:** Few auto calculated fields appearing on the top of [Projects] section page -

1. **Cost Overrun w.r.t Original (%):**

Formula used is *(Anticipated cost - Original cost) divided by (Original Cost)*

2. **Cost Overrun w.r.t. RCE (%):**

Formula used is *(Anticipated cost- Latest cost)/ divided by (Latest Cost)*

3. **Time Overrun (Months):**

Formula used is *(Anticipated Date of commissioning/completion - Original date of commissioning/completion)*

**(Milestones)**

Code	As entered by user while creating the milestone	(Prefilled)	Value fetch automatically from the Milestone Master Entry. This field can't be edited here.
Milestone Name	As entered by user while creating the milestone	(Prefilled)	Value fetch automatically from the Milestone Master Entry. This field can't be edited here.
Cost Associated with Milestones (IN CRORE)	Enter the Original Cost associated with the Milestone and mentioned in sanction order approved by the competent authority.	(Text Box- type VARCHAR )	
Original Schedule	Start and end date of the milestone as entered by the user while creating the milestone.	(Prefilled)	Value fetch automatically from the Milestone Master Entry. But this field can be edited by the Reporting agency here.
Revised Schedule	Enter the revised start and end date of the milestone (if any).	(Text Box- type NUMBER)	Date Picker dialogue box is not pop up. The user has to enter the Date manually in the format MM YYYY
Actual Completion	Enter the actual completion date of the milestone.	(Text Box- type NUMBER)	Date Picker dialogue box is not pop up. The user has to enter the Date manually in the format MM

			YYYY
% Achieved	Enter the actual Milestone progress till the reporting month	(Text Box- type NUMBER)	
Status	Choose the status of the milestone.	(Dropdown)	Ongoing completed
Critical	As entered by the user during Milestone creation but editable.	(Prefilled)	
Agency Responsible	As entered by the user during Milestone creation	(Prefilled)	Value fetch automatically from the Milestone Master Entry. This field can't be edited here.
Remarks	Any other details.	(Text Box- type VARCHAR)	
<b>(Problems) (one liner explanation differentiating between Problem and Reasons section)</b>			
Report any other problem	Enter the problem faced in particular project if it is not listed in the dropdown list of problems.	(Text Box- type VARCHAR)	
Select a new problem	Select the problem from dropdown if any.	(Dropdown)	Problems Such as delay in award of Contract, Bad weather, Court Cases, Delay in Civil Works, etc.
Start date	Enter the problem start date.	(Text Box- type VARCHAR)	Date Picker dialogue box is not pop up. The user has to enter the Date manually in the format MM YYYY
End/Expected date	Enter the problem end date.	(Text Box- type VARCHAR)	Date Picker dialogue box is not pop up. The user has to enter the Date manually in the format MM YYYY
Status	Choose the status as applicable in the specific problem	(Dropdown)	Pending over
Attention Required	Choose the attention required as applicable in the specific problem.	(Dropdown)	Immediate Normal Urgent
Remarks	Enter the remarks related to a particular problem (if any).	(Text Box- type VARCHAR)	

<b>(Reasons)</b>			
On Original - Cost (in %)		<b>(Auto Calculated)</b>	
On Revised - Cost (in %)		<b>(Auto Calculated)</b>	
On Original - Time (MM)		<b>(Auto Calculated)</b>	
On Revised - Time (MM)		<b>(Auto Calculated)</b>	
On Original - Time (in %)		<b>(Auto Calculated)</b>	
On Revised - Time (in %)		<b>(Auto Calculated)</b>	
Reason internal include / work scope	Enter internal reasons causing delay or cost overrun in the project.	<b>(Text Box - Type VARCHAR)</b>	e.g. tendering, manpower, technology etc
Reasons- reason pending with state Gov	Enter issues that are pending for intervention by the State Government which are causing TOR/COR in the project	<b>(Text Box - Type VARCHAR)</b>	e.g. Law and Order, Land acquisition
Reason pending with central Gov	Enter issues that are pending for intervention by the Central Government which are causing TOR/COR in the project	<b>(Text Box - Type VARCHAR)</b>	e.g. Environmental Clearance, Forest Clearance etc.
<b>(Completion Details)</b>			
Actual Cost	Enter the total expenditure incurred till completion of the project <b>(IN CRORE)</b> .	<b>(Text Box- type VARCHAR)</b>	
Actual date of Commissioning	Enter the actual completion date of the project.	<b>(Text Box- type VARCHAR)</b> in “MM” and “YYYY” format as it does not forbid users if entered text or	100% physical/financial progress, as per sanction order approved by the Competent Authority

		VARCHAR.	
Agency Remarks	<b>Write</b> important comments/remarks (if any) regarding the project in brief.	<b>(Text Box- type VARCHAR)</b>	